

CMC-Global (ICMCI) Board Meeting PUBLIC SUMMARY

Public Summary of the Board Meeting number 7/2023 -2024

Date of the meeting: Thursday 16 April 2024

Introduction

The board meeting agenda comprised of (11) items.

Following is a summary of updates and decisions:

Chairman's introductory remarks:

- Robert, Chair, thanked the board directors for joining the meeting to discuss updates and progress on several issues emphasized the importance of establishing a task group to support the development of ISO 2700 standard, in addition to strengthen ties with the Chinese organizations and the region.

Secretary update:

- UNIDO accepted the report stating that 16 candidates were evaluated according to the assessment score sheets. To move forward to assessment and certification, UNIDO and ICMCI need to sign a memorandum of understanding, as well as discuss the training program to be delivered to those candidates.
- The board discussed the need for a plan to deal with the Learning Management System (LMS).
- A draft Policy on contracting in business terms with volunteers of ICMCI or its subsidiaries is developed and to be reviewed every two years in terms of contracts and experiences.
- The board reviewed the draft document of the Action Plan for ICMCI 2030 while a board editorial taskforce is identified to review this document in preparation for the hubs and finalization before October 2024
- The board discussed the need for a data protection process and a plan for implementing GDPR and Swiss Privacy regulations.

Updates from Committee chairs and liaisons:

- The NCI presentation on the methodology and results is being reviewed by the task force for feedback as should be announced in June.
- There are 6 applications received to the Academic Fellow call for 2024, ranging from 5 IMCs.
- Restarting discussions with the Routledge Solaris proposal.
- The board approved the mid-level certificates, The value propositions, and projects as developed by the PDSC.
- The IQA board liaison reported:
 1. The assessment program is in progress.
 2. IQA will identify their own set of risks and to be managed by risk management officer.
 3. IQA has a formal approach for training and authorization of assessors and need to seek more volunteers.
 4. A very comprehensive set of documentation showing the compliance with ISO 17011 is ready till an external auditor is identified.
- The MGDC discussed the efforts to strengthen IMCs by sharing certain experiences and a planned webinar to take place particularly in marketing and advocacy. Also a proposed fee structure for observer status for €500 per year.
- The Marketing workgroup will conduct a comprehensive campaign connected with all events and based on strategy to be carried in the near future.
- Risk register is in progress, with feedback from the board, since many policies and procedures should be recorded there, as completed items, to demonstrate how much the organization protects itself.
- The draft code of communication is completed and approved, and it will be marketing responsibility to roll it out.



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- By June, FLF community will have a plan for initiatives to implement based on individual discussions or meetings with future leaders.

Conference White Paper update

The work group is currently enhancing the final draft of the document via a number of planned meetings.

ICMCI Services Inc.

Update on ICMCI Services Inc. business case including quality assurance criteria for accepted training programs. Collaboration with different institutes re the LMS training is taking place. The board will be kept updated on the ICMCI Academy business plan of the training programs in cooperation with ICMCI Services Inc.

Treasurer update:

- the financial statements, highlighting steady revenue, aligned expenses, and expected decrease in net earnings due to upcoming costs.
- The board informed of the request from CMC-GI Chair proposal for a new structure.

Day-To-Day Business

- The Membership MOU draft is pending board input before handing over to the membership committee to be finalized.
- Membership committee to finalize the observer application form and benefits document.
- The Constantinus Award nomination process for 2024 has been announced.
- The chairs of the committees were informed of the received committee nominations. They provided an input as to who is accepted. The board approved nominations and secretariate will reach those nominees as accepted.
- Euro Hub details are finalized and announced to take place in Bulgaria, Sofia between 6-7 June 2024.
- 2024 ICMCI events will take place in Armenia and the full details of the event will be announced.
- The CMC-Firm appraisers conducted the process for the Iranian firm Kayen and report is submitted and they were approved for continuation.

Governance and Nomination Committee Update

two new good candidates have come forward so a sufficient number of members are now on board. The election timeline for the board vacancies will be finalized with the secretariat to be announced in the due time.

Date of next meeting 11 June 2024